



PC CLEAN-UP WORKSHEET

Name _____

Home Phone _____

Contact Phone _____

Password _____

Windows log in at start up

Operating System

Windows Mac

Service Request

*I request **bright.net/Bascom** technicians do the following:*

- Check and Remove Computer Viruses
- Clean-up Files on Hard Drive
- Install Spyware Removal Tools
- Install Network Interface Card
- Other _____

Did a **bright.net/Bascom** Representative recommend that you bring your computer in for repair?

Yes No

Computer History

Primary use of computer (*check all that apply*)

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Home Use | <input type="checkbox"/> Business Use |
| <input type="checkbox"/> Farm Data | <input type="checkbox"/> Financial (<i>checkbook</i>) |
| <input type="checkbox"/> E-Mail | <input type="checkbox"/> Internet |
| <input type="checkbox"/> Games | <input type="checkbox"/> Billing |
| <input type="checkbox"/> Inventory | <input type="checkbox"/> Photos |
| <input type="checkbox"/> Other | |

Is this computer connected to a network or any other computer?

Yes No

Are all pertinent files backed-up to a diskette, zip drive or CD?

Yes No

Additional Information

Bascom Communications, Inc (BTC) will take no responsibility for any data left on the hard drives or data loss due to a product failure. The customer must make backups of data prior to bringing computer in for cleanup. Customer must remove any removable media, such as diskettes, CD's, DVD's or PC cards. BTC cannot guarantee to fix every computer issue brought in for cleanup. The \$35 fee for the cleanup will be applied to your account.

Signature _____

Date _____

FOR OFFICE USE ONLY

Reviewed by

Assigned Technician
